

**LEEDS CITY COUNCIL**

**FORWARD PLAN OF KEY DECISIONS**

For the period 1 March 2009 to 30 June 2009

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
Design Cost Report - Cross Gates and Manston CC To inject £257k into the Children's Services Capital Programme and give authority to incur this expenditure	Director of Resources	1/3/09	Education Leeds, Children's Services, Providers and stakeholders city wide	Phase 3 CC Guidance Childcare Act 10 Year Strategy	Director of Resources sally.threfall@leeds.gov.uk
Design Cost Report - Farsley CC To inject £357k into the Children's Services Capital Programme and give authority to incur this expenditure	Director of Resources	1/3/09	Education Leeds, Children's Services, Providers and stakeholders city wide	Phase 3 CC Guidance Childcare Act 10 Year Strategy	Director of Resources sally.threfall@leeds.gov.uk
Design Cost Report - Garforth CC To inject £440k into the Children's Services Capital Programme and give authority to incur this expenditure	Director of Resources	1/3/09	Education Leeds, Children's Services, Providers and stakeholders city wide	Phase 3 CC Guidance Childcare Act 10 Year Strategy	Director of Resources sally.threfall@leeds.gov.uk

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Design Cost Report - Gledhow Children's Centre Design Cost report to inject £286k into the Children's Services Capital Programme and give authority to incur this expenditure	Director of Resources	1/3/09	Education Leeds, Children's Service, Providers and Stakeholders city wide	Phase 3 CC Guidance Childcare Act 10 Year Strategy	Director of Resources sally.threlfall@leeds.gov.uk
Design Cost Report - Guiseley Children's Centre Design Cost Report to inject £366k into the Children's Services Capital Programme and give authority to incur this expenditure	Director of Resources	1/3/09	Education Leeds, Children's Service, Providers and Stakeholders city wide	Phase 3 CC Guidance Childcare Act 10 Year Strategy	Director of Resources sally.threlfall@leeds.gov.uk
Design Cost Report - Moor Allerton Hall Children's Centre Design Cost Report to inject £278k into the Children's Services Capital Programme and give authority to incur this expenditure	Director of Resources	1/3/09	Education Leeds, Children's Service, Providers and Stakeholders city wide	Phase 3 CC Guidance Childcare Act 10 Year Strategy	Director of Resources sally.threlfall@leeds.gov.uk
The Provision of Unified Communications Services The tender for the above is currently being advertised and we aim to be in position to make a decision and award in April 2009.	Resources	2/3/09	ICT Strategic Sourcing/Legal	Tender pack/bids	Director of Resources adrian.fegan@leeds.gov.uk

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<p>The provision of supply of Siebel Development Resource Framework Contract The tender for the above is currently being advertised and we aim to be in position to make a decision and award in March 2009</p>	<p>Director of Resources</p>	<p>2/3/09</p>	<p>ICT Strategic Sourcing/Legal</p>	<p>Tender pack/bids</p>	<p>Director of Resources dave.maidment@leeds.gov.uk</p>
<p>School Partnership Trust - ICT Network Development Approval to carry out capital works and incur expenditure in relation to a proposed scheme to develop an ICT network system by the School Partnership Trust for schools in Garforth and their local community.</p>	<p>Director of Resources</p>	<p>2/3/09</p>	<p>Garforth schools and community</p>	<p>Design and Cost Report (to be submitted)</p>	<p>Director of Resources tony.palmer@leeds.gov.uk</p>

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Joint Service Centres at Kirkstall Approval sought to proceed to LIFT Stage 2 for Joint Service Centre at Kirkstall.	Executive Board (Portfolio: Central and Corporate)	4/3/09	Consultation will be carried out with the following groups in the preparation of the Final Business Case: LIFT / JSC Project Board, Tenant Department representatives, Planning.	The report to be issued to the decision maker with the agenda for the meeting.	Chief Officer (PPPU) david.outram@leeds.gov.uk
Pay and Grading Review Consideration of Pay Protection Arrangements	Executive Board (Portfolio: Central and Corporate)	4/3/09	Consultation is taking place with a range of internal stakeholders	The report is to be issued to the decision maker with the agenda for the meeting	Director of Resources daniel.hartley@leeds.gov.uk
Worklessness Pilot Project	Executive Board (Portfolio: Neighbourhoods and Housing)	4/3/09	Ward Members have been consulted on the business case and will be involved in the detailed development of the project.	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources maggie.gjessing@leeds.gov.uk

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<p>Renewal of Liability Insurance Cover with effect from 1st April 2009 To place the annual liability insurance cover with an insurer subject to a long term agreement.</p>	Director of Resources	4/3/09	None	Liability Insurance Programme Tender Documents	Director of Resources robert.davison@leeds.gov.uk
<p>Joint Services Centres at Chapeltown and Harehills Approval sought to Submit Final Business Case to The Department of Communities and Local Government and Execute Contract</p>	Executive Board (Portfolio: Central and Corporate)	4/3/09	Consultation will be carried out with the following groups in the preparation of the Final Business Case: LIFT / JSC Project Board, Tenant Departments representatives, Planning.	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer (PPPU) david.outram@leeds.gov.uk
<p>Learning disabilities staffing review To approve a revised staffing structure for the learning disability service within social care.</p>	Director of Resources, Chief Officer (HR)	5/3/09	Consultation has taken place with staff and their representatives.	Report to the Chief Human Resources Officer including updated job outlines.	Director of Resources paul.broughton@leeds.gov.uk

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<p>Employment Arrangements To make changes to various employment terms and conditions that have been identified as sources for financial savings and better customer services. This includes:</p> <ul style="list-style-type: none"> <li>-charging for city centre car parking permits</li> <li>-revising the Council's Managing Work-Force Change Policy</li> <li>-removing fixed days for extra – statutory holidays to ensure holidays are open on “bank holiday Tuesdays”. This will provide better customer services and make savings on premium payments associated with this.</li> </ul>	Director of Resources	1/4/09	Consultation with trade unions	None.	Director of Resources lorraine.hallam@leeds.gov.uk
<p>Calverley Parkside Primary School - Replacement of Nursery Unit with New Foundation Unit Approval to carry out hospital works and incur expenditure in relation to the proposed scheme to replace the existing school nursery unit with a new foundation unit at Calverley Parkside Primary School</p>	Director of Resources	1/4/09	Calverley Parkside Primary School	Design and Cost Report (to be submitted)	Director of Resources tony.palmer@leeds.gov.uk

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Design Cost Report - Youth Capital Fund To give authority to incur expenditure of £429,000 (fully funded by DCSF).	Director of Resources	7/4/09	L£ cash panel of young people	Youth Matters	Director of Resources sally.threalfall@leeds.gov.uk

## **NOTES**

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

### **Executive Board Portfolios**

### **Executive Member**

Central and Corporate

Councillor Richard Brett

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Stewart Golton

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough  
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.